

CU*EasyPay!

Online Bill Payment

1. Sign on to www.kentcountycu.org.
2. Log into It's Me 247 online banking program.
3. Click the [Pay Bills](#) icon.
4. Step-by-step instructions will guide you through enrollment and set up.
5. Allow for processing (approximately 24-48 hours) and you're ready to go.
6. Go back into It's Me 247 and click on [Pay Bills](#).

Welcome John A Customer
Tuesday, July 18, 2006

Payment Center

Payment Center

Pay Bills

Pay From: Test Account... *54321

Features	Biller Name	Amount	Pay Date
	American Express *1234	\$	
	Consumers Energy *41234	\$	
	Joe's Lawn Care	\$	

[Make Payments](#)

[Click Here to Learn More About the Speed of Online Payments!](#)

Bill Reminders

You can set up reminders to help you track when your bills are due. We alert you of any electronic versions of your bills you've set up too.

[Set Up Reminders](#)

Pending Payments

Biller	Amount	Pay Date
American E... *1234	\$75.54	07/21
Total		\$75.54

Recent Payments

Biller	Amount	Pay Date
Joe's Lawn...	Canceled	07/21
Total		\$0.00

[View Bill History](#)

Payment Center: This is the first page you will see when you start working with CU*EasyPay. The centralized Payment Center shows bills to pay, reminders, scheduled payments and payment history all in one place.

How payments are handled: Payments will be handled in one of two ways, depending on who you are paying. 1. An electronic payment using ACH (Automated Clearinghouse), or 2. A printed check drawn on your account; just like a personal check you write by hand. (These checks will start with the number 5000 and increment up from there.)

Amount: Enter an amount, and CU*EasyPay will automatically fill in the earliest possible date the biller can receive payment.

Pay Date: This is **the date the biller will receive payment.** You can make the pay date later, but you cannot make it earlier than the default date. **Pay Date** is also the day your Payment Account (checking) will be debited for ACH transactions, unless the Pay Date falls on a non-Business Day. In this case, it will be considered to be the previous Business Day. (A Business Day is every Monday through Friday, excluding Federal Reserve holidays.)

Add a Bill: New biller (payee) information can be added quickly, generally with just a phone number.

E-Bills: Billers offering e-bills will be marked with special “e” icons. An e-bill can even be set up to pay automatically when it is received, either in full or up to a certain dollar amount. **YOU ARE IN CONTROL.**

Set Up Reminders: You can get an email reminder when a new e-bill arrives. (You will still log into It’s Me 247 and access CU*EasyPay to take care of the bill.)

Funds Availability: When you set up a bill for payment, make sure funds are available to cover it. If there is not enough funds available in the account, the bill will be re-submitted. If funds aren’t available, your account may be charged a NSF fee for each bill.

The screenshot shows the 'Bill History' page on the CU*EasyPay! website. At the top, there are navigation tabs: 'Payment Center', 'Add a Bill', 'Bill History', 'Manage My Bills', 'My Accounts', and 'My Profile'. Below the tabs, there's a 'View Payments and Bills' section with a 'Current View' dropdown set to 'Past 30 days and future' and an 'Additional Options' box with 'Show' set to 'All' and a 'Go' button. A table below lists bills with columns: Biller Name, Account, Amount, Pay Date, Status, and Action. The table contains five rows of bill data.

Biller Name	Account	Amount	Pay Date	Status	Action
ABC Company *34567	Test Account *54321	\$22.22	06/22/2006	Paid	View Detail
ABC Company *34567	Test Account *54321	\$32.00	06/19/2006	Canceled	View Detail
Joes Lawn Care *66789	Test Account *54321	\$25.00	06/26/2006	Pending	View Detail Change Cancel
Test Biller 4 *57777		\$1.00	08/17/2006	Unpaid	View Detail
Test Biller 4 *57777		\$1.00	08/17/2006	Unpaid	View Detail

Bill History: Features on the Bill History page make it easy to sort or select payment history by biller name, amount, pay date, etc.. If you ever need proof of payment, this is where you begin.

Payment Inquiry: You are able to initiate an inquiry into a payment through CheckFree, however there may be a fee associated with this service. Please check with the credit union prior to using this feature.

Status: This let’s you know if a payment was “Paid”, “Canceled” or “Pending”. Pending payments can be changed. Paid payments cannot be changed.

View: When you want to check a payment, click on “View” and details of the payment will be displayed. You can print a copy or “paste” into an email, for your biller if there is a question.

Manage My Bills: Change biller information, set-up repeating payments, automatic payments, and e-bills.

My Profile: Each time you use CU*EasyPay! your most recent information on the data processing system is updated. This helps ensure that your correct address is always shown.

Help: You are never more than a click away from an answer. Help is found on every page. Just click the ?.